

LETTER OF UNDERSTANDING

Between:

School District NO. 63 (Saanich)

And

The Saanich Teachers' Association (the 'STA' or the 'Association')

Re: Spring Closure Week 2022-2023, 2023-2024 and 2024-2025

This letter of understanding documents the agreements undertaken by the parties in order to accommodate an additional one-week school closure period as follows and according to Article D.14.2.c;

Spring of 2023 – March 27th – 31st

Spring of 2024 – March 25th – 28th and April 2nd

Spring of 2025 – March 24th – 28th

Whereas the Board is implementing an alternate school calendar as outlined in Article D.3.2 of the Collective Agreement and the parties wish to maintain the integrity of the language negotiated, the parties agree that the clauses listed below will be applied to the members of the Association as follows for the period of September 1, 2022 to June 30, 2025.

Article D.15.1 outlines the maximum weekly hours of instruction of teachers. For the 2022-23, 2023-24, and 2024-25 school years these maximum weekly hours will be adjusted to:

Elementary	25 hours and 40 minutes
Middle	27 hours and 40 minutes
Secondary	28 hours and 10 minutes

In addition, the following provisions will apply:

1. The usual length of school and non-instructional days will be extended in the following manner:
 - a) The standard length of day will be extended by 8 minutes.
 - b) In the case of SIDES and in the context of a 37.5 hour operational week at Beaver Lake and a 48 hour operational week at Royal Oak, full time teachers will work an additional 40 minutes per week in a manner agreed upon between the teacher and the principal.
2. Full-time teachers will work the full number of applicable additional minutes and part-time teachers will work a pro-rated number of additional minutes.
3. No contract teachers will lose point time or have their annualized FTE adjusted as a result of the implementation of the closure week.

4. Teachers in posted positions during the closure week will be paid in the normal manner for the closure week in compensation for the extra time worked (or expected to be worked) before and after the closure week.
5. Teachers-teaching-on-call will also receive experience credit of five (5) additional days for each school year for salary increment purposes in accordance with Article B.27 of the Collective Agreement in recognition of the loss of potential work during the closure period.
6. Unforeseen issues arising out of the application and administration of this Letter of Understanding will be addressed and resolved by the Board and the Association in a mutually satisfactory manner.

This Letter of Understanding applies only to the 2022-2023, 2023-2024 and 2024-2025 school years and is without prejudice and precedent to this district and any other school district in British Columbia.

Agreed and signed by:



Saanich Teachers' Association



Saanich School District

Sept 21 / 22

Date

Sept 24/22

Date